



VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

(Approved by AICTE, New Delhi & Affiliated to JNTU Kakinada)

Kapujaggarajupeta, VSEZ (Post), Visakhapatnam-530049

Ph: 9133300357, 8886066339: Fax:0891-2010487:: E-Mail: viewiqac@gmail.com

VIEW/IQAC/Cir/2017-18/002

Dt. 25.04.2018

CIRCULAR

An Internal Quality Assurance Cell (IQAC) meeting is proposed to be held on **28th April 2018 at 10:00 AM**. All members are requested to attend the meeting without fail.

Agenda:

1. Review of the previous meeting along with action taken report.
2. Fixation of PO attainment target level for 2017 admitted batch.
3. Faculty Appraisal for (2017-18) academic year.
4. Result analysis of 2017-18 AY Semester-I.
5. Discussion on PO attainment calculation for 2014 admitted batch.
6. Review on the quality of mid examination question paper and answer script evaluation for the 2017-18 AY Semester-II.
7. Verification of Lab Manuals for upcoming semester, stock registers and equipment working condition.
8. Review the quality of Final year Projects of 2017-18 AY.
9. Review of PAQIC/DAC meetings.
10. Review of Academic calendar for 2017-18.
11. Student Mentoring system.
12. Review on student placements.

Venue:Principal's Chamber

1. Feedback Analysis on Teaching Learning, Curriculum, Infrastructure and ambience, Student support system.


PRINCIPAL

Copy To:

1. IQAC Members
2. All HoD's
3. Exam Cell
4. Office file



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Dt. 28.04.2018

ATTENDANCE REPORT OF IQAC MEMBERS

Sl. No	Name	Designation	Position	Signature
1.	Prof. J. Sudhakar	Principal	Chairperson	
2.	Prof. A. Sessa Rao	Academic Director	Member	
3.	Dr. P. S. Ravindra	Dean-Administration	Member	
4.	Prof. S. Ram Prasad Reddy	HoD-CSE	Member	
5.	Dr. Ch. Ramesh Babu	HoD-ECE	Member	
6.	Prof. Durga Syam Prasad	HoD-EEE	Member	
7.	Mr. Hari Jyothula	HoD-IT	Member	
8.	Dr. M. Nagendra Babu	HoD-ME	Member	
9.	Mr.V. Srinivasa Rao	HoD-BS&H	Member	
10.	Dr. S. Ramesh	HoD-MBA	Member	
11.	Mr. U. Chitti Babu	Member	D.G.M (HR), Visakha Dairy	AB
12.	Ms. M. Ramya 12NM1A0248	Member	Alumni from ECE Department	
13.	Ms. Chandana Sravani 15NM1A0495	Member	Student Nominee from ECE Department	
14.	Mr. Girish Tiwari	Member	AGM, Visakha Steel Plant	
15.	Mr. P. V. Satyanarayana Raju	Member	RINL, Visakhapatnam	AB
16.	Dr. Akanksha Mishra	Associate Professor	IQAC-Coordinator	



Principal

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Dt. 28.04.2018

MINUTES OF IQAC MEETING

The Internal Quality Assurance Cell (IQAC) meeting is held on **28th April 2018 at 10:00 AM** in Principal's Chamber. The following members are attended.

Sl. No	Name	Designation	Position
1.	Prof. J. Sudhakar	Principal	Chairperson
2.	Prof. A. Sesha Rao	Academic Director	Member
3.	Dr. P. S. Ravindra	Dean-Administration	Member
4.	Prof.S.Ram Prasad Reddy	HoD-CSE	Member
5.	Dr. Ch. Ramesh Babu	HoD-ECE	Member
6.	Prof. DurgaSyam Prasad	HoD-EEE	Member
7.	Mr. Harijyothula	HoD-IT	Member
8.	Dr. M. NagendraBabu	HoD-ME	Member
9.	Mr.V.Srinivasa Rao	HoD-BS&H	Member
10.	Dr.S.Ramesh	HoD-MBA	Member
11.	Ms. M. Ramya 12NM1A0248	Member	Alumni from ECE Department
12.	Ms. ChandanaSravani 15NM1A0495	Member	Student Nominee from ECE Department
13.	Mr. Girish Tiwari	Member	AGM, Visakha Steel Plant
14.	Dr. Akanksha Mishra	Associate Professor	IQAC-Coordinator

Chairperson welcomed the gathering and briefed about the objectives of the IQAC meeting.

Resolutions:

Item-1

The chairperson reviewed the previous meeting conducted on 03rd November 2017 and discussed about the actions taken on the resolutions.

S.No.	Resolutions of meeting conducted on 03 rd November 2017	Action Taken
1	Collection of feedback on central facilities	Feedback collected from students and parents and consolidated report is presented
2	Registration of alumni student association for 2014 admitted batch	Alumni association is formed, and details are presented

Item-2

The PO average index for 2017 admitted batch is 2.42 for PO1-PO5 and 2.27 for PO6-PO12. After the discussion among the committee members, the chairperson proposed target for PO1-PO5 and PO6-PO12 tabulated below for each branch.

2017 Admitted	PO- Target	
	PO1-PO5	PO6-PO12
EEE	2.50	2.30
ECE	2.50	2.30
CSE	2.50	2.30
IT	2.40	2.20
ME	2.22	2.07

The chairperson instructed to calculate the PO attainments for 2014 admitted batch after JNTUK releases the IV-II Result.

Item-3

The chairperson instructed to conduct the faculty appraisal for 2017-18 academic year as per the institute norms.

Item-4

The pass percentage of 2017-18 Academic Year I semester is analyzed and discussed about the measures to be taken to improve the pass percentage. The committee decided to identify backlog students and motivate the students.

Result Analysis of UG Courses:

2017-18 (I SEM)	I-I	II-I	III-I	IV-I
EEE	84.78%	83.33%	80.46%	91.94%
MECH	70.59%	65.22%	85.71%	87.50%
ECE	70.59%	75.63%	77.01%	82.39%
CSE	69.49%	81.38%	91.30%	90.64%
IT	60.00%	80.39%	77.55%	93.33%
TOTAL	71.59%	78.57%	83.09%	87.50%

Result Analysis of PG Courses:

Department	I-I	I-II	II-I
MBA	-	-	90.5
M. Tech EEE, P&ID	-	100	-
M. Tech ECE, VLSI, ES	-	100	-
M. Tech ECE, VLSI, ES	67	-	-

Item-5

The chairperson instructed to calculate the PO attainments for 2014 admitted batch after the IV-II results have been released.

Item-6

The committee reviewed Quality of Mid Question Papers based on the audit report (available in mid audit report file) submitted by IQAC, the Course Coordinators were advised to strictly follow the Blooms Taxonomy.

Item-7

The committee decided to verify Lab Manuals and working condition of the laboratory equipment should be done before the commencement of semester.

Item-8

The committee reviewed the best projects conducted by the students of all departments.

Item-9

The committee reviewed the PAQIC/DAC meetings conducted.

Item-10

The committee reviewed the adherence to the academic calendar.

Item-11

The chairperson reviewed the mentoring process carried out in the institution at the department level during the academic year 2017-18 Semester-II and expressed satisfaction at the way issues of the students (namely academic, health, emotional and financial issues) have been dealt by the respective mentors and HOD's.

Item-12

It has been appreciated by the committee for achieving 78.51% of student placements and suggested to take necessary measures to achieve the 100% placements.

IQAC Coordinator



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VIEW/IQAC/Cir/2017-18/001

Dt. 01.11.2017

CIRCULAR

An Internal Quality Assurance Cell (IQAC) meeting is proposed to be held on **03rd November 2017 at 10:00 AM**. All members are requested to attend the meeting without fail.

Agenda:

1. Review of the previous meeting along with action taken report
2. Result analysis of 2016-17 AY Semester-II.
3. Discussion on PO attainment values for 2013 admitted batch.
4. Review on the quality of mid examination question paper and answer script evaluation for the 2017-18 AY Semester-I.
5. Review of academic calendar for 2017-18.
6. Review of PAQIC/DAC meeting
7. Review of Feedback form on Teaching Learning, Curriculum, Infrastructure and ambience, Student support system.
8. Registration for Alumni Association.
9. Student mentoring system.
10. Review of Academic and administrative audit report
11. Any other with the permission of the chair.

Venue: Principal's Chamber

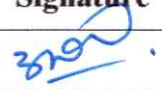




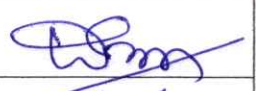
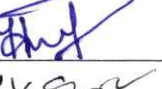
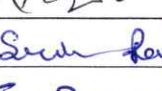
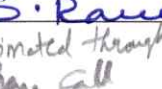
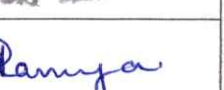
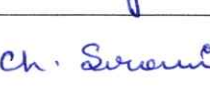
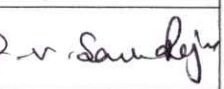

Copy To:

1. IQAC Members
2. All HoD's
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5.	Mr. Ch. Ramesh Babu	HoD-ECE	Member	
6.	Prof. Durga Syam Prasad	HoD-EEE	Member	
7.	Mr. Hari Jyothula	HoD-IT	Member	
8.	Dr. M. Nagendra Babu	HoD-ME	Member	
9.	Mr. V. Srinivasa Rao	HoD-BS&H	Member	
10.	Dr. S. Ramesh	HoD-MBA	Member	
11.	Mr. U. Chitti Babu	Member	D.G.M (HR), Visakha Dairy	Intimated through phone call
12.	Ms. M. Ramya 12NM1A0248	Member	Alumni from ECE Department	
13.	Ms. Chandana Sravani 15NM1A0495	Member	Student Nominee from ECE Department	Ch. Sravani
14.	Mr. Girish Tiwari	Member	AGM, Visakha Steel Plant	Intimated through phone call
15.	Mr. P. V. Satyanarayana Raju	Member	RINL, Visakhapatnam	
16.	Dr. Akanksha Mishra	Associate Professor	IQAC-Coordinator	



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Dt. 03.11.2017

ATTENDANCE OF IQAC MEMBERS

Sl. No	Name	Designation	Position	Signature
1.	Prof. J. Sudhakar	Principal	Chairperson	
2.	Prof. A. Sessa Rao	Academic Director	Member	
3.	Dr. P. S. Ravindra	Dean-Administration	Member	
4.	Prof. S.Ram Prasad Reddy	HoD-CSE	Member	
5.	Mr. Ch. Ramesh Babu	HoD-ECE	Member	
6.	Prof. Durga Syam Prasad	HoD-EEE	Member	
7.	Mr. Hari Jyothula	HoD-IT	Member	
8.	Dr. M. Nagendra Babu	HoD-ME	Member	
9.	Mr.V. Srinivasa Rao	HoD-BS&H	Member	AB
10.	Dr. S. Ramesh	HoD-MBA	Member	
11.	Mr. U. Chitti Babu	Member	D.G.M (HR), Visakha Dairy	AB
12.	Ms. M. Ramya 12NM1A0248	Member	Alumni from ECE Department	
13.	Ms. Chandana Sravani 15NM1A0495	Member	Student Nominee from ECE Department	
14.	Mr. Girish Tiwari	Member	AGM, Visakha Steel Plant	AB
15.	Mr. P. V. Satyanarayana Raju	Member	RINL, Visakhapatnam	AB
16.	Dr. Akanksha Mishra	Associate Professor	IQAC-Coordinator	




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Dt. 3.11.2017

MINUTES OF IQAC MEETING

The Internal Quality Assurance Cell (IQAC) meeting is held on **3rd November 2017** at **10:00 AM** in Principal's Chamber. The following members are attended.

Sl. No	Name	Designation	Position
1.	Prof. J. Sudhakar	Principal	Chairperson
2.	Prof. A. Sessa Rao	Academic Director	Member
3.	Dr. P. S. Ravindra	Dean-Administration	Member
4.	Prof.S.Ram Prasad Reddy	HoD-CSE	Member
5.	Dr. Ch. Ramesh Babu	HoD-ECE	Member
6.	Prof. DurgaSyam Prasad	HoD-EEE	Member
7.	Mr. HariJyothula	HoD-IT	Member
8.	Dr. M. NagendraBabu	HoD-ME	Member
9.	Dr.S.Ramesh	HoD-MBA	Member
10.	Ms. M. Ramya 12NM1A0248	Member	Alumni from ECE Department
11.	Ms. ChandanaSravani 15NM1A0495	Member	Student Nominee from ECE Department
12.	Dr. Akanksha Mishra	Associate Professor	IQAC-Coordinator

Chairperson welcomed the gathering and briefed about the objectives of the IQAC meeting.

Resolutions:

Item-1

The chairperson reviewed the previous meeting conducted on 06th May 2017 and discussed about the actions taken on the resolutions attached for further reference.

S.No	Resolutions of meeting conducted on 06 th May 2017	Action Taken
1	PO attainment Calculations for the 2013 admitted batch	PO attainments have been calculated and presented in this meeting.
2	Preparation of feedback form for central facilities	A sample feedback form for students and parents is prepared for central facilities. Feedback forms are enclosed in Annexure.
3	Verification of laboratories.	Internal Verification of laboratories is done for every department.
4	Academic and administrative audit	Audits have been conducted and reports have been submitted.

Item-2

The pass percentage of 2016-17 Academic Year II semesters is analyzed and discussed about the measures to be taken to improve the pass percentage. The committee decided to identify backlog students and motivate the students.

Result Analysis of UG Courses:

2016-17 (II SEM)	I-II	II-II	III-II	IV-II
EEE	68.04%	80.46%	83.87%	100.00%
MECH	40.74%	75.51%	75.00%	100.00%
ECE	88.41%	70.83%	78.53%	96.10%
CSE	73.71%	84.86%	83.04%	96.13%
IT	72.55%	73.47%	80.00%	-
Average	75.49%	77.58%	80.74%	97.24%

Result Analysis of PG Courses:

Department	I-I	I-II
MBA	92.31	93.8
M.Tech EEE, P&ID	50	-
M.Tech ECE, VLSI, ES	50	-

Item-3

PO attainments for 2013 admitted batch have been calculated and tabulated below.

Department	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10	PO11	PO12	PSO1	PSO2
CSE	2.25	2.21	2.20	1.99	2.02	2.02	1.85	1.99	2.02	2.04	2.01	2.02	2.22	2.21
ECE	2.28	2.24	2.22	2.02	1.95	2.04	2.02	1.96	2.12	2.01	1.99	2.07	2.22	2.28
EEE	2.28	2.27	2.25	1.98	1.91	2.06	2.09	1.98	2.19	2.12	2.14	2.10	2.42	2.40
ME	2.35	2.30	2.19	2.15	2.10	2.10	2.20	1.80	1.90	2.10	1.90	2.20	2.35	2.30

Discussions were held and chairperson instructed to take the necessary actions for unattained PO's.

Item-4

The committee reviewed Quality of Mid Question Papers for 2017-18 Academic Year I-Semester based on the audit report (available in mid audit report file) submitted by IQAC, the Course Coordinators were advised to strictly follow the Blooms Taxonomy.

Item-5

The Committee has reviewed the conduction of academic events as per the academic calendar.

Item-6

The chairperson reviewed the PAQIC/DAC minutes of meetings.

Item-7

The committee approved the feedback form for central facilities and chairperson instructed to collect the feedback from students and parents for the list of available facilities.

Item-8

The committee decided to take necessary actions to form the alumni student's association for the 2014admitted batch.

Item-9

The chairperson reviewed the mentoring process carried out in the institution at the department level during the academic year 2017-18 I Semester. He expressed satisfaction at the way issues of the students (namely academic, health, emotional and financial issues) have been dealt by the respective mentors and HoD's.

Item-10

The academic and administrative audit report was presented and reviewed.

Item-11

A report has been presented to the committee on the workshop conducted on E-content. Development tools from 03-07-2017 to 08-07-2017. The committee recommended to conduct a workshop on NBA accreditation for the faculty.

IQAC Coordinator



Principal

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